



KENT ROAD PUBLIC SCHOOL

P & C Association

General Meeting Minutes - 2018

Chairperson: Melanie Marcellino - President		Location: Kent Road Public School Music Room	
Date: 14 May 2018 (Term 2 Week 3)		Meeting Type: General Meeting	
Meeting commenced: 7.30pm		Meeting adjourned: 8.40pm	
Minutes taken by: Stacey Tsui (2018 Secretary)			
Attendees:		Position:	Copies:
Melanie Marcellino	MM	2018 President, Bookclub Coordinator	1
Debbie Lawson	DL	2018 Vice President	1
Michelle Blackwell	MB	2018 Vice President	1
Rhatih Palacio	RP	2018 Treasurer	1
Stacey Tsui	ST	2018 Secretary	1
Kris Arnold	KA	2018 Events Team Leader	1
Eva Urban	EU	Member	1
Fran Martinelli	FM	Uniform Shop Support Coordinator Role	1
Pieta Carroll	PC	2018 Events Team	1
Samantha Yep	SY	Member	1
Rachel Williamson	RW	Member	1
Fiona McNeill	FM	Member	1
Kylie Seary	KS	Member	1
Apologies:			
Leanne McKay	LM	Member	1
Lisa Tang	LT	Member	1
Rukiya Stein	RS	2018 Events Team	1
Diane Samu	DS	Member	1
Kerry Novkovic	KN	Member	1
Vaishnavi Sundar	VS	Member	1
Jessica Matthews	JM	Member	1
Evelyn Sozou	ES	Member	1
Isabella Tan	IT	Class Parent Coordinator	1
School Representatives:			
Denise Minifie	DM	Principal	1
Jane Waddell	JW	Assistant Principal	1
Jessie Hossack	JH	Assistant Principal	1
Fiona Hamilton	FH	Assistant Principal	1
Additional Distribution:			
Karen Silsby		KRPS Office Administrator	1
Signed: Stacey Tsui		Date: 14 May 2018	

Discussion	Action
<p>1 <u>Welcome</u></p>	
<p>1.1 Welcome to our first meeting for term 2, I hope all members and staff enjoyed a relaxing holiday break. Next week is National Volunteer Week, an annual celebration to acknowledge the generous contribution of 6 million volunteers all around Australia. This years' theme represents the millions of volunteers who make a profound impact in their communities and on society, through giving a little time – Give a Little, Change a Lot.</p>	<p>Note</p>
<p>2 Confirmation of previous Meeting Minutes</p>	
<p>2.1 Minutes for General Meeting held on 19 March 2018: Approval of previous minutes: approved RP, seconded PC.</p>	<p>Approved</p>
<p>3 General Correspondence and Announcements</p>	
<p>3.1 22/3/18 – Conversation between myself and Ryde City Council Parking rangers in Beverley Cres during a patrol when infringements were issued – they were very surprised at both the amount of road and student traffic from this entrance and exit point to the school and were scheduling another patrol where they are able to observe the situation more fully without infringements as they did have concerns re behaviour exhibited by parents and student safety particularly when crossing Beverley Crescent. They will be dropping some updated road rules/ safety brochures to my address for the school once council's publications are updated to reflect new rules.</p>	<p>Note</p>
<p>3.2 Have Your Say: Kent Rd may get their say this year on traffic congestion, especially around Beverly Crescent entrance, quite soon. Ryde Secondary College is having their event next.</p>	<p>Note</p>
<p>3.3 23/3/18 – Media Release from P&C Federation re a speech made by NSW Education Minister Rob Stokes that addresses that the underlying purpose of education is to ensure young people become effective contributing members of society. Federation is also encouraged to see that the Minister is focussing on a well-balanced student-centric education system that meets their leaning needs of children.</p>	<p>Note</p>
<p>3.4 26/3/18 – Email from Northern Sydney District Council re their AGM and meeting being held that evening.</p>	<p>Note</p>
<p>3.5 26/3/18 – Media Release from P&C Federation re State Labor's 'Cool Schools' promise / announcement over the preceding weekend that stated a Labor Government will provide \$300 million to air condition 600 schools – and create thousands of cooler classrooms – the "Cool Schools" policy will guarantee air conditioning in all new schools built under Labor, ensuring that every new school Labor builds will have air-conditioning - the day it opens, schools in regional NSW and Western Sydney will be among the first to benefit.</p>	<p>Note</p>
<p>3.6 27/3/18 – Media Release from P&C Federations re the Federation joining the Australian Education Union's (AEU) Fair Funding Now</p>	

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<p>campaign, a campaign for fair funding for public schools which is earning support from public school principals, teachers and peak parent bodies from throughout Australia, Fair Funding now states that 'Our children only get one chance at an education and the political leaders need to hear how important the funding of public schools is to the community'. Federation is encourage all parents in NSW to join the Fair Funding Campaign. For those members interested you are able to do so at www.fairfundingnow.org.au .</p>	<p>Note</p>
<p>3.7 28/3/18 – P&C E Bulletin, no information of note to share.</p>	<p>Note</p>
<p>3.8 12/4/18 – Tabling a copy of our approved funding deed from the Community Building Partnership after P&C completion of the form and required attachments that allowed our grant funds to be released, the grant funds of \$22 000 and additional gifted funds of \$4835.50 have been provided to our school in the form of two cheques, necessary for audit purposes, to reimburse the purchase of the Kitchen Kart, our kart has been ordered, manufactured and delivered to school this afternoon.</p>	<p>Tabled</p>
<p>3.9 30/4/18 – Media Release from P&C Federation re the Federal Govt Review to Achieve Educational Excellence in Schools released that recommends wide ranging reforms with a focus on the individual learning needs of students – Federation are pleased the government is committing to radical overhauls but reminds the Federal Govt of the need for equitable funding and more clarity being needed around online and on demand student assessment.</p>	<p>Note</p>
<p>3.10 3/5/18 – P&C E Bulletin, important to note that from 1st May, 2018, P&C Federation has a new Insurance Broker, National Walk to School Day 18th May and Schools Tree Day July 27th.</p>	<p>Note</p>
<p>3.11 4/5/18 – Media Release from P&C Federation re the Gonski Review Support, expressing their support for personalised learning and engaged students but also a concern about the proposed online and on demand assessment tools proposed and the failure of NAPLAN assessments.</p>	<p>Note</p>
<p>3.12 11/5/18 – Email from Australian Charities and Not for Profit Commission re completing our Annual Information Statement for previous year 2017 – I completed this online on 12/5, tabling a copy of that statement for P&C records.</p>	<p>Tabled</p>
<p>4 <u>Business Arising</u></p>	
<p>4.1 Nil</p>	<p>Note</p>
<p>5 <u>President's Report</u></p>	
<p>5.1 Thanks to Events Coordinator Kris for her coordination of an Easter Basket wrapping afternoon last term as well as her organisation of last week's Mother's Day Stall, thanks also to events team members who provided support and assistance as well as school community volunteers who helped on the day of each event, more details to come from Kris in her report – I hope</p>	

Discussion	Action
<p>all mothers and grandmothers who received a gift from the stall enjoyed the thought the students put into their selection.</p>	<p>Note</p>
<p>5.2 Thanks to our Uniform Shop team who have been busy with the transition to winter uniform after a couple of colder days, additional opening times were also offered to start the term – I know there has been very large numbers of online orders and face to face sales.</p>	<p>Note</p>
<p>5.3 Thanks to all in the Kent Road community for their generous and overwhelming response after a request for assistance last term supporting a student and their family.</p>	<p>Note</p>
<p>5.4 An FYI for members – P&C Federation have new insurance brokers, Andrews Insurance will work with P&C Federation and all insurance enquiries including claims and payments are made via Andrews Insurance staff on behalf of P&C Federation. Information sent by the Federation states they will continue to offer low premium rates and reasonable excesses on claims, there are expanded hours of operation – 9 am to 5 pm, the P&C Federation’s insurance policy period remains unchanged – 1st August to 31st July, email and phone number remains unchanged, Ela will continue to assist us as an association and still answers the phone as she is a part of the Andrews Insurance Team.</p>	<p>Note</p>
<p>6 Treasurer’s Report</p>	
<p>6.1 Main P&C account: \$176,471.20 (as of this morning). Includes:</p> <ul style="list-style-type: none"> - Grant deposit \$22,000 - Uniform Shop account gift \$25,000 - Canteen account final gift & closure of account \$11,777.82 - Bunnings BBQ takings and expense reimbursement. Details as per Kris's report at the last meeting. - Mother's Day Stall expense reimbursement, takings still to be deposited. Further details in Kris's report. 	<p>Note</p>
<p>6.2 Uniform Shop account: \$19,129.87 (as of this morning). Further detail in Kate's report.</p>	<p>Note</p>
<p>7 Principal’s Report</p>	
<p>7.1 Planned overhaul of NSW curriculum; lots of changes at that level. Biggest review since mid-1980s.</p>	<p>Note</p>
<p>7.2 Rob Stokes (Education Minister) leading charge on review of NAPLAN and its validity. This could force a national review of NAPLAN. KRPS approach is to give kids practice of doing tests, particularly year 3. Changes that will come through NAPLAN online testing will increase speed of results and reporting back to school/parents. But if we don't know where kids are at without NAPLAN, teachers are not doing their jobs.</p>	<p>Note</p>

Discussion	Action
7.3 New Director of Gordon group of schools; Sue Lowe. KRPS now part of the Gordon group. KRPS and Lane Cove West have moved over to Gordon group.	Note
7.4 School targets: had a combined staff day at Truscott St Public School (TSPC). "Growth mindset" strategy discussed. STEM gaining a lot of strength within the school. With St Ives Public, working on "firestorm" project for bushfire prevention.	Note
7.5 Focus on reading team continues. Focusses on comprehension strategies.	
7.6 School musical: approximate date set (end term 3, early term 4). One per K-2 year group, then a combined show for years 3-6.	Note
7.7 Excursion to Mungo: intense heat and flies, interesting experience for the kids (they loved it). Experienced the real night sky, no urban lights.	Note
7.8 Connected Culture – Kindergarten Connections parent workshop. Less than 10% parent attendance. Difficult to find right time for parents, but still worthwhile.	Note
7.9 School build: some frustration as the information booths provided limited information. However booths are required as per the contract. Booth now moved from Macquarie Centre to North Ryde Library. Plans now drawn up, now many layers of approval in progress within the Department of Education. Planning process is on track.	Note
7.10 Canteen is up and running, orders are increasing. 125 online orders today. Some organisational issues. Morning tea orders are a bit confusing for little ones. Lunch orders on Friday for PSSAs also confusing (must tick PSSA box on order form in order for lunch to be ready on time). Staff at canteen predominantly new to Yummi Bears Kiosk company. Systems are coming together really well, kids are loving it.	Note
7.11 Ordered bench seats (\$5000). Ordered 25 laptops. Ordered OSMOs (four arrived, the rest pending arrival). Will ask for P&C money to fund.	Note
7.12 Next week 11 students from Pomona Public School to visit. Accommodation arranged at the Ibis Budget at Homebush. Kids very excited to visit Sydney.	
7.13 Thanks for MM for organising kitchen cart for KRPS (grant, approval and follow through). Exciting set up, enough equipment included for a full class. Company also provides "cooking in a box" package, providing enough ingredients for each child in a class to learn to cook.	Note
7.14 Thanks for the KRPS community after the recent emergency incident concerning a KRPS family. Community generosity made a huge difference to that family.	Note

Discussion	Action
7.15 Kindergarten: each teacher will be off class (on a rolling basis) to complete early childhood census over the next two days.	Note
7.16 Road safety initiative: received \$1000 grant for road safety kits etc.	Note
7.17 Beverley Crescent: much concern expressed over traffic congestion issues at drop off and pick up times.	Note
8 Events Team's Report	
8.1 Mother's Day stall: only 12 items left over by Friday. Made over \$900 profit. Sold 850 items. Very hard to estimate what will sell, but overall a good result.	Note
8.2 Fundraiser idea: small plant pot that the children can order and plant flowers/herbs themselves. \$6 retail, KRPS make \$2.40 for each one sold. A lot of other fundraising ideas from "Living Fundraisers".	Note
8.3 Other ideas coming. Need to confirm Athletics Carnival (6 June primary carnival and 27 July K-2 carnival) and Walkathon dates (TBA) before can confirming fundraising dates.	Note
9 Class Parents Coordinator's Report	
9.1 Isabella apologies for absence. Class parent lists have been set up. Some mix up with KR (and KB), hopefully will be sorted out in next couple of weeks. KR class parent identified.	Note
10 Uniform Shop Coordinator's Report	
10.1 We are still experiencing a high volume of sales especially since the cold snap has hit.	Note
10.2 Total in bank as of today was \$19,129.87	Note
10.3 The PayPal balance is \$11.65	Note
10.4 The total outstanding is \$11,593.97	Note
10.5 Which leaves a working balance of \$7,547.55	Note
10.6 Is it possible to have shop vacuumed sometimes? DM & MM: not part of the facilities roster, but P&C have already sanctioned a vacuum cleaner for the uniform shop. No need to vote.	Note
10.7 Uniform shop has no access to online shop, relies on office to send over orders. Karen has logged a call, but FM would like to deal with administrator for online shop. DM & MM: is there a password reset? Uniform shop to investigate, as uniform shop is part of the website.	Note
10.8 Online shop for new website: new website nearly ready, uniform shop website still being built. Most schools use Flexischools for	

Discussion	Action
<p>uniform shop. But our new website allows for point of sale system, which helps for inventory. Perhaps use Flexischools until new website is set up? DM & MM: in short term, we may need to move to Flexischools for uniform shop orders. MM: to speak to Ben Harrison about this issue and using Flexischools for uniform shop.</p>	<p>Note</p>
<p>11 Book Club Coordinator's Report</p>	
<p>11.1 Issue 3 brochures were distributed and orders closed last Thursday, order has been submitted online and emails from Scholastic indicate delivery will be this week, order will be unpacked as my schedule allows and will take place over several days.</p>	<p>Note</p>
<p>11.2 Issue 3 figures were as follows:</p> <ul style="list-style-type: none"> - Student Orders completed via LOOP System - \$2685.50 - Additional Teacher Orders using Bonus Vouchers - \$478.00 - Bonus Vouchers Earned - \$550.50 	<p>Note</p>
<p>11.3 Will report largest infants and primary class figures once I have issue paperwork from Scholastic which will be received with order.</p>	<p>Note</p>
<p>12 Other Business</p>	
<p>12.1 School photos: are kids supposed to wear winter uniform? DM: yes.</p>	<p>Note</p>
<p>12.2 Next meeting: term 2, week 8 (Monday 18th June)</p>	<p>Note</p>
<p>13 Meeting adjourned: 8.40pm.</p>	