



## General Meeting Minutes - 2021

<b>Chairperson:</b> Kris Arnold		<b>Location:</b> The school hall and zoom	
<b>Date:</b> 15 March 2021 (Term 1 Week 8)		<b>Meeting Type:</b> General Meeting	
<b>Meeting commenced:</b> 7.30 pm		<b>Meeting adjourned:</b> 8.27 pm	
<b>Minutes taken by:</b> Vaishnavi Sundar & Aida Taha			
<b>Attendees:</b>		<b>Position:</b>	<b>Copies:</b>
Leanne McKay	LM	2021 Vice President	1
Kris Arnold	KA	2021 Vice President & Events Co-ordinator	1
David Doyle	DD	2021 Treasurer	1
Vaishnavi Sundar	VS	2021 Secretary	1
Lisa Tang	LT	2021 Book Club Support Coordinator	1
Isabella Tan	IT	2021 Class Parent Co-ordinator	1
Debbie Lawson	DL	2021 Events Team	1
Lisa Ponton	LP	2021 Events Team	1
Malyna Rooke	MR	2021 Uniform Shop Coordinator	1
Sahar Moukahal	SR	2021 Uniform Shop Support Coordinator	1
Mita Brierley	MB	Member	1
Melanie Marcellino	MM	Member	1
Aida Taha	AT	Member	1
Jack Tao	JT	Member	1
Aung Thant	AT	Member	1
May Thant	MT	Member	1
Jenny Tsui	JT	Member	1
Binoe Verghese	BV	Member	1
Samantha Yep	SY	Member	1
Vincci Wu	VU	Member	1
Rani Sidhu	RS	Observer	1
Pinto Sidhu	PS	Observer	1
Anu Ray	AR	Observer	1
Ammda Jardos	AJ	Observer	1
Kerry Novkovic	KN	Member	1
<b>Apologies</b>			
Eva Urban	EU	2021 President	1
Pieta Carrol (Bosman)	PC	2021 Book Club Coordinator	1
Andrew Brackley	AB	Member	1
Evelyn Sozou	ES	Observer	1
Stacey Tsui	ST	Member	1
Jihyun Kim	JK	Observer	1
Jun Guo	JG	Observer	1



## KENT ROAD PUBLIC SCHOOL

# P & C Association

Fei Mai	FM	Member	1
Eiman Latifi	EL	2021 Uniform Shop Team	1
Michela Nesbitt	MN	Member	1
Nikki ?	N?	Observer	1
Ali Norri	AN	Observer	1
Kerry Novkovic	KN	Member	1
Priya Pattnaik	PP	Observer	1
Kate Paynter	KP	Observer	1
Ruchita Risarya	RR	Observer	1
Marsoray Rivero	MR	Observer	1
Diane Samu	DS	Observer	1
Naira Sentana	NS	Observer	1
<b>School Representatives:</b>			
Denise Minifie	DM	Principal	1
Fiona Hamilton	FH	Deputy Principal	1
Ben Harrison	BH	Deputy Principal	1
Nayeree Basmajian	NB	Assistant Principal	1
Chauntal Gwynne	CG	Assistant Principal - Apology	1
Jessie Hossack	JH	Assistant Principal - Apology	1
Davina Kite	DK	Assistant Principal - Apology	1
<b>Additional Distribution:</b>			
Karen Silsby	KS	KRPS Office Administrator - Apology	1
<b>KROSHC Representatives:</b>			
Jenny Del Medico	JDM	Partnership Manager	1
Gabrielle Adams	GA	Regional Manager - Apology	1
Luke Brattoni	LB	Lead Co-ordinator	1
Charmaine Wong	CW	Co-ordinator	1
<b>Signed:</b> Vaishnavi Sundar		Date: 15/03/2021	



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No	Discussion	Action
	<ul style="list-style-type: none"> <li>• Jasper Brewer &amp; Jessica Taylor – Assistant Coordinators</li> </ul> <p><b>4.5 Kent Road OSHC attendances averages</b></p> <ul style="list-style-type: none"> <li>• BSC: 26 children average (21-31)</li> <li>• ASC: 110 children average (90-135)</li> </ul> <p><b>4.6 Professional Development &amp; training update – RP training and QIP training for Key team members</b></p> <p>Primary OSHCare provide many opportunities for ongoing PD &amp; training for our team members. We are excited about our recent relocation of our office which has enabled us to have a dedicated training room at Group Office (Homebush). This has been set up like an OSHC service providing peer to peer and hands on training with best practice examples with our dedicated certified trainer (inhouse) and also external professional trainers. Training such as inductions, QIP, programming, behaviour management strategies along with external PD of First Aid, child protection and external professional speakers etc. These PD opportunities are at no cost to our educators. This training room will also be used to roll out and embed our Whole of Child Philosophy across all of our services nationally. At the recent Coordinators Conference, the Whole of Child philosophy was launched; where the child is at the centre of all decisions we make. The 3 pillars of WOC</p> <ul style="list-style-type: none"> <li>• Creativity&amp; Learning</li> <li>• Inclusion &amp; Participation</li> <li>• Health &amp; Wellbeing.</li> </ul> <p><b>4.7 Family Survey</b></p> <p>We recently conducted a quick survey of our families as we have had changes to our team and environments and wanted to check in to see how we are going. We also asked our families what they would like to see at OSHC. Rating scale was between “0” for poor – “5” for Outstanding</p> <ul style="list-style-type: none"> <li>• Our Team score 3.59 - 59% voting Very Good/Outstanding</li> <li>• Our Daily Programme score 3.62 - 56% voting Very Good or Outstanding</li> <li>• Our Indoor &amp; Outdoor environments score 3.43 - 46% voting Very Good or Outstanding</li> <li>• Overall satisfaction score 3.81 - 74% voting Very Good or Outstanding</li> </ul> <p>Feedback from families –</p> <ul style="list-style-type: none"> <li>• Love the fortnightly Newsletters.</li> <li>• Would like to see more extra-curricular activities such as Yoga.</li> <li>• Advance notice of extra-curricular activities</li> <li>• Blackboard has been a great addition displaying what is happening at the service</li> <li>• Be more involved in the school garden and gardening projects</li> <li>• More indoor space for numbers</li> <li>• More training and support for team re: agency of child and respectful interactions - we have been focusing on this as part of our ongoing training for our team as part of our <i>Whole of Child</i> philosophy &amp; training schedules.</li> <li>• We appreciate the feedback from our families as it informs us on what we need to consider and improve on when planning and delivery a quality program and service for our children and families.</li> </ul>	
<b>5. P</b>	<b>Announcements</b>	

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No	Discussion	Action
	<p><b>5.1</b> Call for nominations for</p> <p><b>5.2</b> Uniform Shop team: Kate Mason and Einman Latifi self-nominated and seconded by Vaish Sundar</p> <p><b>5.3</b> Class parent support coordinator Jack Tao self-nominated and seconded by Leanne McKay</p> <p><b>5.4</b> Support Secretary Aida Taha self-nominated and seconded by David Dayle</p> <p><b>5.5</b> Events Team Jack Tao self-nominated and seconded by Lisa Ponton</p>	<b>Noted</b>
<b>6.</b>	<p><b>Correspondence received -</b></p> <p><b>6.1</b> Federation e-bulletins dated 17 &amp; 26/02/2021 – covers (with subsequent reminders)</p> <ul style="list-style-type: none"> <li>• P&amp;C webinars on AGMs and audit reports;</li> <li>• news and processes in respect to P&amp;C Federation 2021 Election of Councillors and Delegates;</li> <li>• P&amp;C Day on 3/03/2021 with an online Town Hall event - this is the 99-year anniversary</li> <li>• A reminder to update the P&amp;C's Amended Constitution (to include online meetings) with the ACNC - we have completed this task</li> <li>• NSW P&amp;C Volunteer of the Year 2020 update – 16 finalists chosen for the awards dinner on 26/02/2021;</li> <li>• Parliamentary review of the <i>Australian Education Legislation Amendment (Prohibiting the Indoctrination of Children) Bill</i>, - final submissions due 19/03/2021 and final report due 5/07/2021;</li> <li>• New parliamentary inquiry into adult literacy and its importance, with final submissions due 5/03/2021; and</li> <li>• Recognition of John Hennessy, for his work as former General Secretary of NSW Teachers Federation, who recently passed away at home.</li> <li>• Opportunities to advertise our school's activities in the Federation P&amp;C Journal published quarterly.</li> <li>• A snapshot of the size and scale of the NSW public education system</li> <li>• Launch of the Rural and Remote Education Strategy 2021-2024</li> <li>• The launch of a new online hub for parents and carers of children with additional learning and support needs or disability – links to be provided upon request.</li> <li>• Information about the myfuture, a National Career Information Service, which provides tools and resources to help parents guide and support their child as they explore career options and occupations of interest.</li> <li>• Applications are now open for Australian primary schools to apply for a Woolworths Junior Landcare Grant - applications close 19 March 2021.</li> <li>• eSafety Commissioner is <u>hosting various webinars</u> to help parents and carers to help young people develop the skills to be safer online – families need to register.</li> <li>• Applications are open for the NSW Youth Advisory Council 2021. Children and young people between 12-24 years of age</li> </ul>	<b>Noted</b>

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No	Discussion	Action
	<p>living in NSW are encouraged to apply. The 12 member YAC advises the NSW Government on subjects relevant to young people across the state. Applications close 14 March, 2021.</p> <ul style="list-style-type: none"> <li>Survey is open on how school communities use social media - conducted by the University of Wollongong.</li> </ul> <p><b>6.2</b> All the above information and more can be accessed directly from the Federation P&amp;C website at <a href="https://www.pandc.org.au/e-bulletins/">https://www.pandc.org.au/e-bulletins/</a></p> <p><b>6.3</b> Letter from resident of 119 Kent Road seeking a letter of concern about the safety issues of a tree. Resident was scheduled to meet Denise on 8/03/2021 seeking a letter of concern from the school. Resident is seeking P&amp;C support - ask Denise about status of this.</p>	
<p><b>7.</b></p>	<p><b>President's Report</b></p> <p><b>7.1</b> Relevant Office Bearers have now signed the funding deed to release grant funds of \$24,000 to purchase the \$28,000 HVL fans for the school hall and the relevant documents have been lodged. Once the funds have been released, works will commence. The project needs to be completed by 31/03/2022 and Melanie Marcelino is leading the post work reporting required. Big thanks to Mel for leading this piece of work.</p> <p><b>7.2</b> The 2021 Office Bearers have met with enthusiastic parents wishing to assist with P&amp;C activities and we acknowledge and thank these parents for their time and continued support, namely -</p> <ul style="list-style-type: none"> <li>Jack Tao for investigating potential fundraising opportunities</li> <li>Michaela Nesbitt - for opportunities on building school community in 2021 &amp; the use of WhatsApp between class families</li> <li>Mita Brierley - for technical expertise with online meetings.</li> </ul> <p><b>7.3</b> If you would like to explore any volunteering activity, please email your interest to the P&amp;C email account at <a href="mailto:kentroadpublicschool@pandcaffiliate.org.au">kentroadpublicschool@pandcaffiliate.org.au</a>. One of the office bearers will contact you to explore options.</p> <p><b>7.4</b> The KRPS P&amp;C website has been refreshed with details what the P&amp;C is about, our email contact details, dates for 2021 meetings and our formal meeting minutes - thanks to Ben Harrison for updating.</p> <p><b>7.5</b> We are moving to online receipts for P&amp;C membership. This is a good way to ensure we have correct contact details of our membership. Please let us know if you have paid your P&amp;C membership but not received a receipt.</p>	<p><b>Noted</b></p>
<p><b>8.</b></p>	<p>Treasurer's report</p> <p>As of 28/02/2021, the bank balances were as follows:</p> <ul style="list-style-type: none"> <li>Uniform Shop account: \$32,837.29 - PayPal and other sales receipts for the period have totalled approximately \$16,600.</li> </ul>	<p><b>Noted</b></p>

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No	Discussion	Action
	<p>Payments for stock purchases of \$3,118.99 were made since the last meeting.</p> <ul style="list-style-type: none"> <li>Main P&amp;C account: \$139,283.51 – There had been no transactions since last meeting.</li> </ul>	
<p><b>9.</b></p>	<p>Principal's Report</p> <p><b>9.1 The school's Grand opening</b> – opened by the Premier and the Minister of Education. It was a short visit but extremely exciting and now the school is officially open.</p> <p><b>9.2 Parents' visit to new building</b> - during information sessions parents were able to visit the new school building. They were briefed of on their child's working spaces. Feedback revealed that it exceeded expectations. Miss Basmajian described how the new layout provides for various activity groups based on learning abilities. It is a fun learning experience for both students and teachers. Amazement expressed on how two classes are able to be combined into one space. The layout is proving to be very efficient and functional with abundance of sunlight and nature views. The students are happy, and responses have been positive all round.</p> <p><b>9.3 The building project is still ongoing</b> – meetings have taken place to plan the removal of the demountables. The area will be replaced with grass. The playground adjacent to KROSCH will be developed and upgraded with the equipment built off site. The commencement time is not clear. Works will also start on the existing buildings during the Easter holidays. All these works including the playground development will take approximately two to four weeks to complete.</p> <p><b>9.4 Term 1 Zoom Parent/Teacher meetings</b> - the school is trying to build connections with families by providing feedback on their child's progress. Traditionally, parents would see their child's teacher regularly on school grounds, but this has not been possible during COVID restrictions. The zoom meetings are about how the child/children is/are settling in and not about school progress. Arranging face to face meetings is still possible as an option but must be organised. Families are reportedly comfortable with zoom meetings as it is easier; more productive and saves time from commuting to and from school.</p> <p><b>9.5 Updated COVID information</b> - parents are allowed on school grounds, but you must follow the check in process. Safe distances between people must be maintained. This is not always possible at dismissal time around the main gate, when the area becomes overly crowded. The dismissal process will be relaxed. Younger students will be escorted to the gates and released to their families. The older students will be able to take themselves to their designated gate.</p> <p><b>9.6 Recent swimming carnival</b> - a school event and not a community event. The school tried to maintain safety as a number one priority. Parents were allowed to attend the event</p>	<p><b>Noted</b></p>

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	<p>but with restrictions. Despite this we had good attendance compared to other smaller schools.</p> <p><b>9.7 Assemblies recommenced</b> - every two weeks for K-2 and 3-6 years. Parents are welcome to attend. The school will need to monitor ongoing changes to COVID rules. If large numbers of parents and carers attending, they will be asked to stand at the back or outside of the hall.</p> <p><b>9.8 Harmony day</b> - will take place Wednesday 24 March. The day celebrates cultural diversity. There will be four performances. Information will be sent home. Students will be encouraged to wear orange or the colours of their country's flag.</p> <p><b>9.9 PSSA and the Easter hat parade</b> - PSSA is taking place and families can attend. Other events are taking place such as the Easter hat parade scheduled to be held outside weather permitting. Families can attend. Alternative arrangements will be made in the event of rainy weather.</p> <p><b>9.10 School improvement plan</b> - this is a four-year plan currently being developed. It started last year, when all the systems in the school went through review by an external validation committee. A summary of the procedures with evidence was presented to a Department of Education panel. Following from this, the school is now writing the next part of the four-year plan. The State Government has set targets for every school in NSW to achieve by next year - that is targets to be achieved in terms of literacy, numeracy and school attendance. The school is seeking to boost attendance, as it is not as good as it should be. Another target is the continuous training and professional development of teachers. Progress will be measured over a 12-month period. Data of students' development will be collected to inform teachers' ongoing professional learning. The school needs to especially support teachers professionally who are in their first three to five years of their career. We are also in a new teaching environment with the new building - everybody at the school has undergone much training and work in the past eighteen months. We need teachers and the parents to collaborate not only expectations for learning but also for wellbeing and attendance.</p> <p><b>9.11 The OSHC Centre</b> has been tendered out as part of the Department of Education process.</p>	
<p><b>10.</b></p>	<p><b>Events Team's Report</b></p> <p><b>10.1</b> The first fundraiser is the Easter raffle.</p> <p><b>10.2</b> The Bunnings Barbeque fundraiser (at Galesville) is being organised and we will require a number of volunteers over four shifts for the whole day. Information will be sent out later once a date is set - possibly in May.</p> <p><b>10.3</b> Mother's Day stall is hopefully going to be arranged next term.</p>	<p><b>Noted</b></p>
<p><b>11.</b></p>	<p><b>Class Parent Coordinator's Report</b></p> <p><b>11.1</b> A list of this year's class parents will be published in the newsletter. Class parents will collect information and parents who</p>	<p><b>Noted</b></p>



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	<p>consent will; be able to share their contact details with other class parents.</p> <p><b>11.2</b> This work should be finalised hopefully by the end of the term.</p>	
<b>12.</b>	<p><b>Uniform Shop Coordinator's Report</b></p> <ul style="list-style-type: none"> <li>• Value of stock on hand \$64 023.</li> <li>• Total in Bank as per Treasurer's report.</li> <li>• The PayPal Balance is \$2,500.00 transferred today.</li> <li>• Total amount banked today \$1,670.00</li> <li>• Total outstanding is \$0.</li> <li>• Working Balance: \$20,589.97</li> </ul> <p>If you have any queries about the uniforms or payments please email directly the uniform shop at <a href="mailto:krpsuniformshop@gmail.com">krpsuniformshop@gmail.com</a>.</p>	<b>Noted</b>
<b>13.</b>	<p><b>Book Club Coordinator's Report</b></p> <p>13.1. First issue is out, orders are due by Friday 19 March.</p>	<b>Action</b>
<b>14.</b>	<p><b>Other Business</b></p> <p>14.1. It was reported to the school that there was a problem with a tree at one of the neighbouring properties at Kent road, some branches fell, but nobody was hurt. The principal dealt with this issue and no action required.</p>	<b>Noted</b>
<b>15.</b>	<b>Next Meeting - Monday 3 May 2021 at 7:30pm</b>	<b>Noted</b>